



# HILLCREST LUTHERAN ACADEMY

## SUBSTITUTE TEACHER/PARA APPLICATION

DATE OF APPLICATION: \_\_\_\_\_

LAST NAME (PRINT): \_\_\_\_\_ FIRST NAME: \_\_\_\_\_ MI: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

PREFERRED METHOD OF COMMUNICATION: CALL TEXT EMAIL

I AM ABLE TO SUBSTITUTE AS A:  PARA  TEACHER  BOTH

PLEASE LIST THE DAYS YOU ARE AVAILABLE TO SUBSTITUTE TEACH:

EVERY DAY  MONDAY  TUESDAY  WEDNESDAY  THURSDAY  FRIDAY

PREFERRED CAMPUS:  HILLCREST CAMPUS  LOWER CAMPUS

PREFERRED GRADE(S):  ANY  PRES/PREK  K-6<sup>TH</sup>  7-8<sup>TH</sup>  9-12<sup>TH</sup>

CREDENTIALS TO INCLUDE WITH APPLICATION:

RESUME

TEACHING/PROFESSIONAL CERTIFICATES OR LICENSES

TRANSCRIPTS SHOWING DEGREES

EDUCATION/TRAINING			
NAME & LOCATION OF SCHOOLS ATTENDED	COURSE OF STUDY AND MAJOR/MINOR	DIPLOMA, DEGREE, CERTIFICATE, OR LICENSE GRANTED	YEAR GRADUATED (COLLEGE ONLY)



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REFERENCES		
NAME	ADDRESS	PHONE NUMBER

I HEREBY AFFIRM THAT ALL INFORMATION PROVIDED IN THIS APPLICATION IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT ANY DELIBERATE FALSIFICATIONS, MISREPRESENTATIONS, OR OMISSIONS OF FACT MAY BE GROUNDS FOR REJECTION OF MY APPLICATION.

I AUTHORIZE THE REFERENCES LISTED ON THE PREVIOUS PAGE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE, AND RELEASE ALL SUCH PARTIES FROM LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM FURNISHING THE SAME TO YOU.

I UNDERSTAND THAT A PASSING CRIMINAL BACKGROUND CHECK AND AWARENESS TRAINING ARE REQUIRED TO SUBSTITUTE TEACH.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Hillcrest Lutheran Academy Christian School is open to qualified individuals who are Christians of good character. Hillcrest Lutheran Academy Christian School does not discriminate in employment, or in the terms or conditions of employment, on the basis of race, sex, national or ethnic origin, color, age, or disability. Hillcrest Lutheran Academy Christian School is a religious educational ministry, and such as, utilizes religion as an employment criteria. All prospective and current employees must agree with Hillcrest Lutheran Academy Christian School's mission statement, and they must be willing to conduct their lives in conformity with the school's statement of faith, serving as a Christian role model.